

## TURN ON YOUR EMAIL ALERTS

IRIS Helpdesk: inis@muigalway.ie

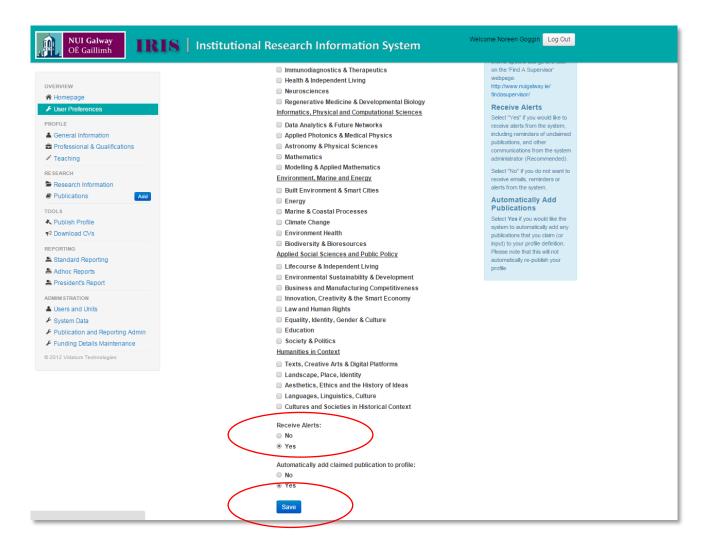


## Turn on your email alerts

You can now receive email alerts from IRIS to alert you of any new publications which IRIS has pulled from Web of Science and Pubmed into your IRIS profile (based on your author name and NUI Galway address name variants). IRIS will also search for publications you have co-authored with another NUI Galway member; this means that you can claim your publication instead of manually entering it.

## Step 1 Preferences

Select **'User Preferences'** on the vertical menu bar on the left hand side of the screen. Select and click **'Yes'** on the tick box to **'Receive Email Alerts'** at the bottom of the screen.



## Step 2 Save

Click 'Save' at the bottom of the screen.

(The alert email will be sent from <u>iris@nuigalway.ie</u> please ensure the email is not directed to your junk mail folder)