

## Statutory Examination of Pressure and Lifting Equipment – Process Summary (V. 7.1 Feb 2022)

### Context:

The University is obliged to carry out the statutory examination of defined lifting and pressure equipment to ensure compliance with the:-

- ✓ Safety, Health and Welfare at Work (General Application) Regulations 2007 Chapter 2 Part2: use of Work Equipment
- ✓ Safety, Health and Welfare at Work (General Application) (Amendment) Regulations 2012 – Pressure Systems

This is also an insurance requirement.

HSB Engineering provides this statutory examination service on behalf of Willis Insurances (University of Galway's Insurance Broker).

### University of Galway Units/Sites:

Units with any relevant equipment are responsible for its safe installation, use, maintenance and disposal. This includes ensuring that the necessary statutory examinations are carried out and that the report actions set out in such a statutory examination report are complied with.

For the purposes of these examinations the relevant Units are set up as sites on the HSB online (Connect) system. The sites are intended to correspond with the Units responsible for the equipment. The current site list and contacts are as below:-

| Site | Address 1  | Site contact name               |
|------|--|---------------------------------|
| 22   | University Road  | Michael Curran                  |
| 13   | Buildings & Estates                                    | Tony Nevin                      |
| 14   | Carna Shellfish Lab and Ryan Institute on Campus       | Colm Moriarty/Kieran O'Halloran |
| 15   | School of Engineering                                  | Martin Burke                    |
| 16   | School of Biological & Chemical Sciences: Microbiology | Martina Wernecke                |
| 17   | School of Natural Sciences: Physics                    | Stuart Harries                  |
| 18   | Nuns Island  | Tony Nevin                      |
| 19   | School of Biological & Chemical Sciences: Chemistry    |                                 |
| 20   | School of Biological & Chemical Sciences: Biochemistry | Martina Wernecke                |
| 21   | School of Natural Sciences: Zoology                    | Eoin Mac Loughlin               |
| 23   | BMS & Orbsen   | William Brennan                 |
| 24   | Shannon College of Hotel Management                    | Imelda O'Connell                |
| 25   | School of Medicine (Lambe Inst and Human Biology Bld)  | Mark Webber                     |
|      | Campus Living (Goldcrest)                              | Thomas Higgins                  |

Each Unit/Site is responsible to ensure that there is a current contact in place at all times.

To change the contact details, please email [kevin.scully@hsbeil.com](mailto:kevin.scully@hsbeil.com)

For each site there is a list of equipment that is being examined by HSB Engineers (a list was provided to all the main Units in July 2014). If there is any further equipment to be examined the Site Contact should email [kevin.scully@hsbeil.com](mailto:kevin.scully@hsbeil.com). Similarly if any Unit has not had relevant lifting or pressure equipment statutorily examined previously they should contact [kevin.scully@hsbeil.com](mailto:kevin.scully@hsbeil.com) to arrange this as a matter of priority.

Units are responsible to ensure the safe maintenance of their equipment in accordance with statutory provisions such as the Safety, Health and Welfare at Work (General Application) Regulations 2007 and the manufacturer's and supplier's specifications. The Unit owning the

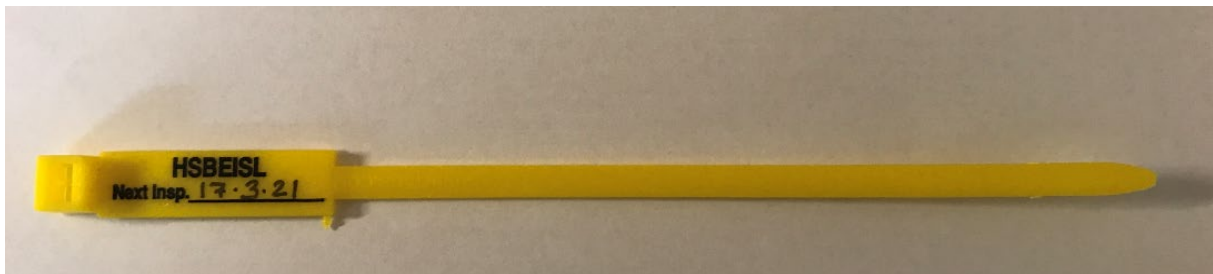
equipment is responsible for establishing an equipment maintenance contract where required and meeting the cost of maintenance. Units with equipment maintenance contracts in place should confirm this in the first instance to [kevin.scully@hsbeil.com](mailto:kevin.scully@hsbeil.com) so that the statutory examination and servicing of the equipment can be co-ordinated to facilitate thorough examinations.

### University of Galway Equipment Tagging

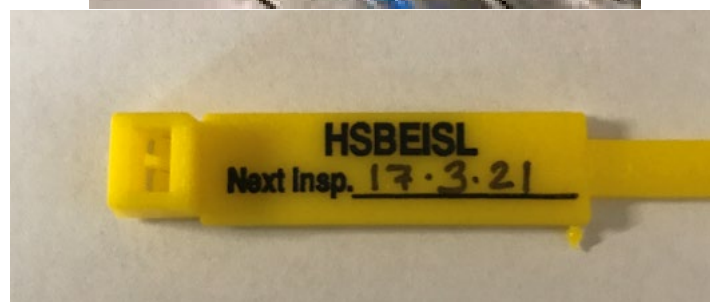
HSB Engineering will provide a tagging service to supplement the statutory examinations of defined lifting and pressure equipment. These tag's will provide a quick reference visual aid which will allow the owner/user to determine if that item of equipment is within the defined statutory compliance period, or if the statutory compliance period has elapsed.

Tags are as follows –

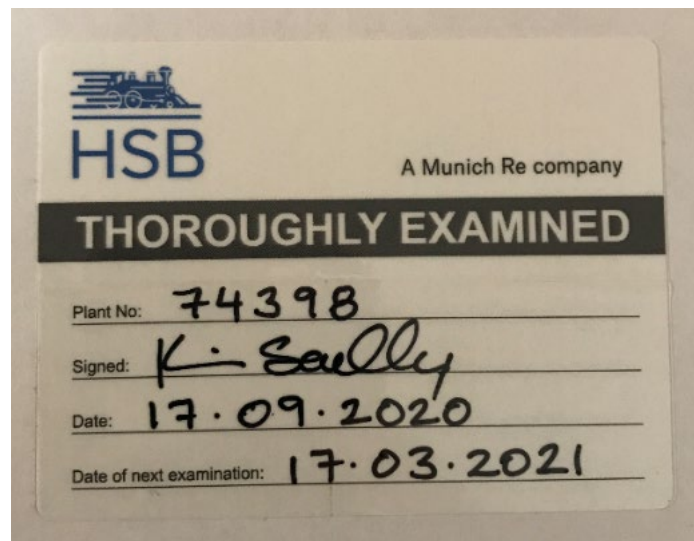
Cable tie type Tag: Miscellaneous Lifting Equipment - for example Loose Lifting Equipment, Harness, Lanyards etc. The Tags may vary in colour



These tags will be closed around the item and will display the Next Inspection Date:



Fixed Sticker type Tag: Fixed Pressure and Lifting Equipment – for example Passenger/Goods Lifts, Fork Lift Trucks, Hot Water Boilers, Autoclaves etc.,



These tags will be fixed to the item and will display the Plant Serial Number, the signature of the person that has completed the examination, the date the examination was completed and the date of the next examination.

**Statutory Examination Reports:**

On completion of an examination the site contact will be subsequently posted a hardcopy of the report. They will also be emailed to confirm that the report is available and can be accessed on HSB Connect.

Reports of inspections are available on the online system HSB Connect. Each site contact can self-administer their use of the site and all were provided with instructions in using HSB Connect in July 2016.

The HSB Connect Support Team can be contacted by email @ [HBBconnect@hsbeil.com](mailto:HBBconnect@hsbeil.com) or phone 0044 161 817 2115.

On receipt of the report the site contact must review the report and follow-up on the actions required in the report. If there are any queries on this such as resource implications this needs to be referred directly to their Supervisor/Head of Unit.

Where a report identifies that there is an immediate need to take equipment out of service. HSB Engineering will also notify the University of Galway Safety Office directly. The Health and Safety Authority are automatically notified.

When a pressure vessel is no longer in service the Unit Head/Unit site contact must inform HSB Engineering and the University of Galway Safety Office directly and attach signage to state that the equipment is no longer in service.

If equipment is being disposed of the Site Contact needs to confirm this directly to [kevin.scully@hsbeil.com](mailto:kevin.scully@hsbeil.com) and to ensure that the equipment is safely and effectively disposed of.